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Club Development E-Newsletter Edition III – January 2006



Congratulations to Perth Coastal Volleyball Club (WA) Winners of November's Madison Sport prize draw

As winners of the prize draw the Perth Coastal Volleyball Club will receive \$500 worth of volleyball equipment from Madison Sport and the Australian Volleyball Federation.

Other winners in November were:

ADFA Volleyball Club (ACT) - \$200 worth of volleyball equipment

University Queensland Volleyball Club (QLD) - \$100 worth of volleyball equipment

Latrobe Valley Volleyball Assn. (VIC) - \$100 worth of volleyball equipment

Vypers Volleyball Club (NT) - \$100 worth of volleyball equipment

For information about how to be in the next prize draw (February) to win a share of \$1,000 worth of volleyball equipment from Madison Sport and the Australian Volleyball Federation for your club, association or school please view the information below.

Introduction

The Australian Volleyball Federation hopes that the Christmas and New Year period was kind to everyone involved with administering the sport of Volleyball and that 2006 will be a productive and rewarding year for your Club.

Included in this edition of the AVF Club Development E-Newsletter are:

- The latest edition of ASC Club Development E-News;
- The Volunteer Coordinator: a necessity for any Club;
- The opportunity to win a share of \$1000 worth of volleyball equipment from Madison Sport

It is appropriate to point out that often the term "Club" is used in a generic context to mean clubs, associations and schools. If you are delivering the sport of volleyball in an organised format and have teams affiliated to your "Club" then the material presented in this e-newsletter is of relevance to you.

AVF Website – Where To Play

This section of the AVF website continues to grow, although it is slower than had been hoped. The frequent approaches received by the AVF office from members of the public seeking opportunities to play suggest that there is a genuine benefit in having a comprehensive listing of the opportunities available via affiliated Clubs and it is certainly desired that more Clubs will be added to this listing in the coming months.

To those Clubs that have previously submitted information for inclusion, many of you were ineligible for November's Madison Sport prize draw because no email was received that either confirmed the details on your web page were still correct or identified alterations that were required. Please remember that this updating process is a mandatory requirement prior to each Madison Sport prize draw to ensure your Club is in the running to win. (Worth 2 entries in this quarter's Madison Sport prize draw).

For those Clubs that have yet to submit a questionnaire it is asked that this information be provided to enable the AVF and its Member States to be better placed to direct interested members of the public to your Club if one of the numerous inquiries received each week is from someone residing in the vicinity of your Club. The questionnaire can be downloaded at:

www.avf.org.au/avfclub/AA/2004/WhereToPlayQuestionnaire.doc

Please return your completed form as an attachment to an email and send to info@avf.org.au as soon as possible. Information will be loaded to the AVF website as it is received. (Worth 2 entries in this quarter's Madison Sport Prize Draw and must be completed to validate any other entries)



Club Development E-News: November 2005

At least once every three months the Australian Sport's Commission releases its own Club Development E-News.

The November 2005 edition of Club Development E-News contains:

- Club profile: hitting the mark
- Resource library: your financial obligations
- Volunteers: find helpers for your organisation

To access the E-News, click on the link below:

www.ausport.gov.au/clubs/members/enews/index.asp

Club Initiatives

Unfortunately no initiatives from Clubs were submitted for inclusion in this edition. However, if your Club has experienced success in an initiative it has undertaken and other Clubs could benefit from reading of and learning from your success please contribute a brief article (photos optional if appropriate) to info@avf.org.au. Each article submitted earns your Club five entries into the quarterly Madison Sport prize draw and that will significantly improve your Clubs chances of being the next winner of the Madison Sport prize draw.

The Volunteer Coordinator: a necessity for any Club

The November 2005 edition of the ASC Club Development E-News highlighted an opportunity for sporting clubs to access volunteers through 'Go Volunteer', a not-for-profit national web service that can link volunteers to organisations that have a need for their service. The evolution of this type of service reflects the increasing scarcity of volunteers and with that in mind it is appropriate to encourage Clubs to ensure that they are effectively managing their volunteer resources.

Just as an organisation should appoint a Treasurer/Financial Director to manage its financial resources, a Volunteer Coordinator should be appointed to manage an organisation's human resources. The Volunteer Coordinator is to hold a position on the organisation's Board or management committee and should have a job description identifying the specifics of the role and the desired outcomes to be achieved.

The specific role of the Volunteer Coordinator is the provision of leadership to the organisation in the recruitment and retention of volunteers. To achieve this it is critical that the Volunteer Coordinator understands the volunteer requirements of the organisation; develops processes for the recruitment of volunteers; maintains accurate records of volunteers in terms of their personal details, reasons for volunteering, and ongoing contribution to the organisation; is capable of matching the skills, experiences and expectations of volunteers to the available volunteer positions within the organisation; is accessible to volunteers; and develops processes for the retention of volunteers.

It should be noted that for the past two years the AVF has appointed a Volunteer Coordinator to manage its largest volunteer-dependent event, the Australian Volleyball Schools Cup in Melbourne. As a result it is evident that through the efforts of the Volunteer Coordinator the volunteers themselves feel that they are better supported and valued.

If your Club does not already have a Volunteer Coordinator, then it is probably an appropriate time to consider the value that this position could add to your Club. Start identifying an appropriate Volunteer Coordinator now.

For more information on volunteer management, recruitment and/or retention, please contact your State Volleyball Association.

(Articles contained in the ASC Club Development Network's Resource Library were used as the basis for this item. Therefore, utilise your Club's free membership to this service to obtain information on this and any number of topics that will assist your Club in incorporating 'best practice' into its operations.)

Australian Sports Commission
CLUB DEVELOPMENT NETWORK
1300 130 121
www.ausport.gov.au/clubs

The Club Development Network is a free, Web based program that supports the development and management capacity of sporting clubs.

The aim of the Network is to assist clubs across Australia to identify ways in which they can develop their clubs so they can provide the best possible service to their members. The principle upon which the network has been established is one of promoting continuous improvement. To be a successful, well-run club you need a clear understanding of leadership, planning, people and organisational performance while maintaining a strong member focus. These areas are emphasised in the Club Development Network.

By developing and promoting products and services from the ASC, National Sporting Organisations (NSOs), and other groups, clubs can improve their management.

On becoming involved in the Network, a club/association undertakes an internal review using a simple checklist. The checklist helps to identify how the club is performing in various aspects of its management and operation. In doing so it identifies a number of areas for improvement and develops an action plan for addressing those areas. From here the club can access the Resource Library which has a wealth of club friendly resources to help the club address its agreed actions. Members have asked for examples they could print off and use at their next committee meeting. Resources range from a template for a strategic plan through to a fact sheet on how to run a safe sausage sizzle. It is all there waiting for you to log on and print it off.

Over six thousand clubs are already members of the Network and your club can join by logging onto www.ausport.gov.au/clubs and then clicking on free membership.



Win a share of \$1000 worth of volleyball equipment for your club, association or school

To encourage clubs, associations and schools to engage in the initiatives identified each quarter in this e-newsletter, the Australian Volleyball Federation, in association with Madison Sport, presents clubs, associations and schools with the opportunity to win a share of \$1,000 worth of volleyball equipment. Each quarter a series of tasks will be presented, with the completion of each task worth a designated number of entries into the prize draw.

The following prizes will be drawn each quarter:

- First Prize - \$500 worth of equipment from Madison Sport**
- Second Prize - \$200 worth of equipment from Madison Sport**
- Third Prize - \$100 worth of equipment from Madison Sport**
- Fourth Prize - \$100 worth of equipment from Madison Sport**
- Fifth Prize - \$100 worth of equipment from Madison Sport**

How To Enter

This quarter clubs, associations and schools can gain entries into the prize draw via the following means:

- Complete and submit the AVF Website – Where To Play information form or confirm that the information submitted previously is still correct (value – 2 entries)
- Register with the ASC Club Development Network or be an existing member of the ASC Club Development Network (value – 1 entry)
- Submit an article for publication in a future edition of this newsletter on a successful initiative undertaken by your club, association or school for inclusion in 'Club Initiatives' in a future edition of this newsletter (value – 5 entries)
- Submit a question relating to club development to be answered in 'Your Questions' in a future edition of this newsletter (value – 1 entry)

Please note that the AVF Website – Where To Play information form is considered a mandatory requirement for entry. If this form is not returned then 'clubs' will be awarded no entries, regardless of how many other activities are completed. Likewise, those Clubs that have previously submitted this questionnaire must confirm that the information submitted previously is still correct.

For entries to be validated an email must be submitted to sdm@avf.org.au. This email should identify the number of entries a club, school or association is entitled to in the upcoming prize draw. For this quarter's prize draw to gain the 2 entries associated with the AVF Website – Where to Play information form the completed form should be attached to your email and articles or questions should be included in the email

to earn the associated entries.

Entries close on Tuesday, February 28th 2006, with the raffle to be drawn on Friday, March 3^d @ the Australian Volleyball Federation office. Winners will be contacted via email in the week following and will be published in the March 2006 edition of the AVF Club Development E-Newsletter.

Club & Association Development Information on the AVF Website

For further information on Club & Association Development, please visit the Club & Association Development webpage on the AVF website. The information presented provides options for accessing further assistance to benefit your 'club'. The appropriate page can be found at www.avf.org.au/avfclub/. Past editions of this newsletter can also be located in this section of the AVF website.

The Australian Volleyball Federation is supported by the following organisations:



Australian Government
Australian Sports Commission



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The Australian Volleyball Federation delivers national programs in conjunction with the following affiliated Member State organisations:



If the size of this email is inconvenient for your internet download speed, let us know by sending an email to info@avf.org.au and in future you will simply be sent details of a web link where this e-newsletter can be viewed. Please specify the name of your 'club' and the state in which you are located.

If you do not wish to receive this e-newsletter in future, please send an email to info@avf.org.au specifying the name of your 'club' and the state in which you are located.